

REGULAR MEETING MINUTES  
HALLAM BOARD OF TRUSTEES  
March 4, 2024  
Hallam Auditorium

The meeting was called to order by Chairperson, Gary Vocasek at 7:03 p.m.

PRESENT: Gary Vocasek, Chairperson  
TRUSTEES: Bob Wink, Sheila Taylor, Jason Burianek, Brad Niemeyer  
ATTORNEY: Steve Reisdorff  
CLERK: Robin Likens  
GUESTS: Darin Schwaninger, Robin Burianek, Amber Block, Bruce Trautwein, Ryan Skillet, Joanie Miller, Becky Anderson, Jordan Funk

ALL PROCEEDINGS HEREAFTER SHOWN WERE TAKEN WHILE THE CONVENED MEETING WAS OPEN TO THE ATTENDANCE OF THE PUBLIC.

1. PETITIONS-COMMUNICATIONS-CITIZENS CONCERNS:

R. Burianek asked about what to do with all the rock that came into their yard. A lot of rocks have come into yards from the streets being plowed. Unfortunately, it is the homeowner's responsibility to clean up, but the benefit is that the rocks are yours to use as you wish.

B. Trautwein would like to let everyone know about the Legion's pancake feed on Sunday March 17<sup>th</sup>. That evening the Methodist church is having a fun night.

2. SPECIAL ORDER OF BUSINESS:

A. Mowing Bid.

The village received one bid, from Doug. Doug has mowed for the village for the last couple of years. Has always done a nice job. Doug's bid is about \$1,500 more than last year's. Doug does have a lot of money in his equipment. Also, the price of everything is going up.

Niemeyer made the motion, seconded by Wink, to approve Doug Rejcha's bid for mowing. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek - yes

B. Landmark Contract.

Vocasek explained that Landmark is a company that has equipment on or by our water tower. We do have a contract with them, but it is very outdated (2012) and want to get the contract updated as well as update what equipment is on or by the tower. Items that are discussed to be updated: 1. install own outlet, separate circuit, versus using ours. That way we do not shut them off while doing something. 2. Year to year contract 3. Raise the rent to \$2,000 4. List all

equipment have. Reisdorff also feels there should be an understanding that either party can terminate the contract with 30 days' notice. There also should be no electrical interference with other tenants. Send Landmark the information and tell them our intentions are to upgrade the contract. See what the response is and if they are okay with everything, we can update it in April. Then renew it annually without anything being done unless there is one side of the party that feels something needs to be adjusted.

Taylor made the motion, seconded by Wink, to have Likens contact Landmark to let them know the board's intentions. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek - yes

#### C. Review contract for Auditorium.

Reisdorff added one sentence to the contract “Lessor shall not contract with any person or firm for cleaning the Auditorium without the approval of the Lessor.” If someone rents the auditorium and those renters hire someone else to clean the building after the event; that person needs to be approved by the board, to have key approval. Also, the renters would have to have a private contract with the cleaners. Burianek made the motion, seconded by Wink, to approve the changes to the auditorium rental contract. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek - yes

#### D. Bids for Cameras on Auditorium.

Taylor has been looking into and meeting with people about getting cameras installed on the auditorium building. The board received one bid last month and two more this month, the day of the meeting. Looking for cameras in the front and one covering the recycling container. The first two bids seem more reasonable, the third is considerably higher. The cameras seem to be about the same price as the installation is where they differ a lot. Some discussion and questions were posed. Everyone feels there is a lot of information to compare. There are cameras installed at the well houses and water tower.

Burianek made a motion, seconded by Wink, to table the camera topic until the next meeting so the board members have more time to look over the information. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek – yes

#### E. Asphalt Parking Lot Bids.

Taylor did lots of investigating. The parking lot is getting dangerous, afraid someone is going to get hurt so wanted to see what it would cost to go over the concrete. The village did receive three (3) bids to asphalt the parking lot, and the area up to the sidewalk. One bid was extremely low, seemed odd. One company was going to do 1 ½”. The third bid, it is the thickest at 3” and mention will clean

up. Discussed grinding down concrete so match up and hard pack so does not sink underneath. Although the highest of the bids it does seem to be the best. Need to see when will be done. Either before or after Hallam Fest, not the week of. Need to double check the drainage.

Wink made the motion, seconded by Burianek, to hire 3D Asphalt Paving to do the parking lot. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek - yes

#### F. Well Repairs.

The pay off to the North Well is \$19,137.70 and due April 4<sup>th</sup>. The board has discussed in the past paying it off. Questions were posed: Do we only want to make the initial payment? Pay off? Or Make a double payment?

Niemeyer made the motion, seconded by Taylor, to make a double payment on the well payment when due in April then discuss again when the next payment comes up. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek - yes

#### G. Purchase of Barricades.

Taylor showed the information she received from a company that sells signs and barricades. The village could use a couple barricades to have on hand. Could use for Hallam Fest and to have when need to for safety issues that come up. They are \$300 apiece. This company also sales stickers to go over STOP signs versus purchasing a sign. Another question came up about having street signs that say South Front, South Harrison, and so on. Trautwein brought up the Department of Roads and them having a surplus sale. Taylor will investigate.

Niemeyer made the motion, seconded by Burianek for Taylor to purchase street signs and barricades needed. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek - yes

#### H. Auditorium Gutters.

There are 2 (two) gutters on the auditorium that we need to fix. One is out front next to the parking lot. When it freezes that area is very icy, wondering if can adjust so goes into the grassy area. There was discussion of when we asphalt the parking lot about if the gutter could go under the sidewalk. Will ask the construction guys and see what it would take. The second gutter is on the back. It needs to be replaced. Assuming it was damaged during snowstorm and plowing snow.

Wink made the motion, seconded by Niemeyer, to have Andrew replace the gutter on the back of the building, the damaged one and investigate the other. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek - yes

I. Pet Clinic. Do we want to have the pet clinic again?

Every year someone from Lothrop's Veterinary Clinic in Crete comes over for one evening and holds a pet clinic in our maintenance building. The village is also usually there to get pet licenses. If Lothrop's is willing to come over again, all trustees are agreeable to hold the clinic in the maintenance building. In the past it was always in April.

Burianek made the motion, seconded by Wink, to hold the pet clinic in April pending when and if Lothrop is interested in doing it again. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek - yes

J. Robin Burianek. Updates.

Monolith will be on outage March 11<sup>th</sup> through the 27<sup>th</sup>. Town may see an increase in traffic but otherwise should not affect town.

In May there will be a town hall and Monolith will talk about the railyard and shipping.

R. Burianek asked where the village was on the jak brake ordinance because we do have county and state backing. Reisdorff has the ordinance ready it needs to be part of a meeting and passed.

R. Burianek will be attending grant writing classes.

R. Burianek may have money to back, match the \$15,000 if can get another \$15,000 backing. If get that money can get phase 1 installed. There will be an update in April. R. Burianek's goal is to have Phase 1 completed this year. The Paint 'n Pour is moved to March 23<sup>rd</sup>.

K. Auditorium.

a. Casee Vigor. June 8, 2024. Meeting Room for a baby shower.

Taylor made the motion, seconded by Wink to approve the Casee Vigor rental. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek - yes

3. RESOLUTIONS & ORDINANCES: NONE

4. OFFICERS AND SUB-COMMITTEE REPORTS:

A. POLICE REPORT- FUNK/KINGSWOOD:

Deputy Funk shared that there were four (4) calls in February. One of them being a burglary. This burglary investigation is ongoing. The police do have some new leads and are hoping to have it solved soon.

## B. UTILITIES – NIEMEYER

Badgers have been trapped at the lagoons. When Scott Fink comes to exercise the water valves, need to remember to have him do the sewer pond valves.

Late water bills were discussed, and we have one resident that will be shut off on Friday if the late amount is not caught up. Everyone needs to be caught up by May 1<sup>st</sup>.

## C. PUBLIC SAFETY – TAYLOR

Taylor commented that some questions have been brought up about fire pits. The village does not have any specific ordinance. After doing some research Cortland has an ordinance that covers everything we would want. Put on April's agenda.

## D. FINANCE/PERSONNEL – VOCASEK

### 1. Clerk's Report

General Fund Balance \$506,150.05, Park account \$4,936.88, Cemetery account is \$27,345.93, Keno account \$60,296.48, Keno Reserve \$891.62. The claims totaled \$15,315.59.

## E. STREETS – WINK

Has been noticed that the tar from when we did crack sealing in the fall is coming up in a lot of places. Taylor talked to the person who performed the work, and they will come back in the spring to redo where they need to. The line painting looks nice.

## F. PARK/AUDITORIUM – BURIANEK

All the information concerning the auditorium was talked about earlier in the meeting. Need to continue to replace burnt out light bulbs in the auditorium.

## 5. CONSENT AGENDA

- A. Minutes: February 5, 2024
- B. Treasurer's Report
- C. Regular Claims-Bills
- D. Special Claims-Bills

Motion by Niemeyer, seconded by Taylor to approve the consent agenda along with additional bills if needed as they may come in. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek - yes

6. ADJOURNMENT:

Motion by Niemeyer, seconded by Taylor to adjourn at 8:51 p.m. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek - yes

Next Regular Meeting: Monday, April 1, 2024

ATTEST:

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Chairperson

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Village Clerk

I, the undersigned, Village Clerk for the Village of Hallam, Nebraska, hereby certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that the said minutes were in written form and available for the public inspection within 10 days and prior to the convened meeting of said body; that all news media requesting notification concerning the meeting of said body were provided advance notification of the time, and place of said meeting and the subject to be discussed in said meeting.

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