

REGULAR MEETING MINUTES  
HALLAM BOARD OF TRUSTEES  
December 1, 2025  
Hallam Meeting Room

The meeting was called to order by Chairperson, Gary Vocasek at 7:02 p.m. An explanation of the Open Meetings Laws location was given.

PRESENT: Gary Vocasek, Chairperson  
TRUSTEES: Sheila Taylor, Jason Burianek, Brad Niemeyer, Bob Wink  
ATTORNEY: Rebecca Anderson  
CLERK: Robin Likens  
GUESTS: Todd Blome, Bruce Trautwein, Darin Schwaninger

ALL PROCEEDINGS HEREAFTER SHOWN WERE TAKEN WHILE THE CONVENED MEETING WAS OPEN TO THE ATTENDANCE OF THE PUBLIC.

1. PETITIONS-COMMUNICATIONS-CITIZENS CONCERNS:

Vocasek started a discussion of how many cars and vehicles were sitting on the street during the first snow. Need to get vehicles off the street so snow crews can clear the streets well.

Discussion of hearing people getting upset when their car gets blocked in, the village cannot help, need to get vehicles and trailers off the street.

2. CONSENT AGENDA, OLD BUSINESS:

(Board may consider approval of the following items. An explanation may be given for each item, and the Board may approve and or amend and approve the items listed.)

A. Minutes: November 3, 2025

B. Treasurer's Report

C. Regular Claims – Bills

D. Special Claims – Bills

Motion made by Niemeyer, seconded by Burianek to approve the consent agenda. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

3. OFFICERS AND SUB-COMMITTEE REPORTS:

(The following listed reports may be given concerning current operations of the Village. Questions may be asked and answered. No action can be taken by the Board on matters presented under this title except to answer any questions posed and to refer the matter for further action.)

A. POLICE REPORT-

Likens listed the 2 (two) calls that were made this month.

B. UTILITIES – NIEMEYER

Likens said that Norris was here and said they fixed the streetlight at the end of South East Street.

C. PUBLIC SAFETY – TAYLOR

The trapping of cats to have them spayed or neutered has begun, so far eleven have been done and sounds like more will go next week.

D. FINANCE/PERSONNEL - VOCASEK

1. Clerk's Report: General Fund balance \$284,836.97, Park Account \$4,575.21, Cemetery Account \$8,958.49, Keno Account \$64,020.70, Keno Reserve Account \$383.62, Total Claims: \$200,898.28

E. STREETS – WINK

The Christmas tree decoration on the light pole is losing its lights so Taylor bought a string to wrap around it when it comes down. Vocasek mentioned he spoke with Likens about looking into costs and maybe investigating purchasing one a year or something like that once a year that way the cost would not be as bad.

F. PARK/AUDITORIUM - BURIANEK

1. Auditorium Report: Going on this month: 6<sup>th</sup> – Santa Coming to Town; 7<sup>th</sup> Dragoo-Nitzel baby shower; 10<sup>th</sup> Park Committee.

4. COUNCIL ADJOURNS SINE DIE:

Motion by Niemeyer, seconded by Burianek to adjourn Sine Die, close old board of trustees at 7:44 p.m. Burianek – yes, Bob – yes, Taylor – yes, Niemeyer – yes, Vocasek – yes.

5. CALL TO ORDER AND ROLL CALL:

Vocasek called the meeting back to order at 7:44 p.m. and took roll call of the trustees. Jason Burianek, Bob Wink, Sheila Taylor, Brad Niemeyer, Gary Vocasek.

6. APPOINTMENT OF VILLAGE CHAIRPERSON:

Motion by Taylor, seconded by Burianek, to nominate Gary Vocasek as Village Chairperson.

Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

Motion by Vocasek to nominate Sheila Taylor as Village Chairperson. No Second.

Motion by Taylor, seconded by Niemeyer to appoint Gary Vocasek as Village Chairperson.

Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

7. APPOINTMENT OF CHAIRPERSON PRO TEM:

Taylor made the motion, seconded by Burianek, to nominate Brad Niemeyer as Village Chairperson Pro Tem. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

Motion by Burianek, seconded by Taylor to appoint Brad Niemeyer as Village Chairperson Pro Tem. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

8. TRUSTEES ' APPOINTMENTS:

A. Appointment of Village Engineer – JEO

Burianek made the motion, seconded by Taylor, to appoint JEO as the Village Engineer.

Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes

B. Appointment of Street Superintendent – Steve Parr

Burianek made the motion, seconded by Taylor, to appoint Steve Parr if still there or the new person Eli Green of JEO as Street Superintendent for the Village. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

C. Appointment of Village Attorney – Rebecca Anderson

Burianek made the motion, seconded by Taylor, to appoint Becky Anderson as the Village Attorney. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

D. Appointment of Village Auditor and Accountant – BMG

Burianek made the motion, seconded by Taylor, to appoint Todd Blome from BMG to continue as our Village Auditor and Accountant. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

E. Appointment of Village Clerk-Treasurer – Robin Likens

Burianek made the motion, seconded by Taylor, to appoint Robin Likens as the Village Clerk-Treasurer. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

F. Appointment of Deputy Clerk-Treasurer – Victoria Polak

Burianek made the motion, seconded by Taylor, to appoint Victoria Polak as the Deputy Clerk-Treasurer. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

G. Appointment of Officers and Sub-Committees –

Vocasek asked if anyone wanted to change committees. Short discussion and everyone said they were happy and fine to stay on their same committee.

Burianek made the motion, seconded by Taylor, to leave the subcommittee officers the same as previous year. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

H. Appointment of Utility Superintendent –

Burianek made the motion, seconded by Taylor, to nominate Gary Vocasek as the village's Utility Superintendent. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

9. SPECIAL ORDER OF BUSINESS:

(The board may take action to hear testimony in favor of or in opposition to, discuss/limit discussion and take action to approve or disapprove any matter presented under this title. The board may consider Agenda items in random order.)

A. Audit. Todd Blome, BMG Accountant 2025 Audit Village of Hallam

Todd Blome introduced himself and explained his position as the village's accountant. The village's fiscal year ended September 30, 2025. During the months of October and November Blome, along with Brett, from his office work with the village office to gather financial statements and records from the year. The village gives the accountants access to the Bank, State of Nebraska offices, and other companies to confirm the records and make sure all items are accurate. Total assets \$416,000 plus. Blome went over page 12 that gave a 5-year comparison, and the village cash reserve is the highest it has ever been. Property and sales tax are the two main incomes for the village currently. The TIF (Tax Increment Financing) can get confusing, the sales tax collection down this year but \$92,000 for a town our size still not too bad. The village is raising its utility costs, which is good since we are putting in the new well. The village's donations are also up. Expenses for our water (outside of the well) and our streets were down last year. Capital Expenditures is the largest category, the park equipment, sewer work

and the well project are the biggest expenses of the year. Currently the village has no debt but will with the SRF loan with the well costing \$500,000. Blome is very happy with the village's situation. Blome told Likens to send one copy to the State Auditor.

**B. Hallam Well 25-1**

Keith was down to check on the new well and did test pumping. Once the samples are clear it will go to JEO, the village's engineer, and then JEO will get the final approval to open and let the water flow. Vocasek went into the well house to check and can tell the well has pumped 69,000 gallons down the sewer which doesn't make anyone happy but is expected when testing. Expecting the new well to be in service by the end of the year.

**C. Park Committee.**

Nothing to report.

**10. RESOLUTIONS & ORDINANCES:**

(The Board may take action to hear testimony in favor of or in opposition to, discuss/limit discussion and take action to approve or disapprove any matter presented under this title. The Board may take action to waive the statutory rule requiring reading three separate dates on any ordinance being considered. The Board may take action to pass and approve any matter presented under this title.)

**A. RESOLUTION #2025-08: YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT.** Whereas, State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and Whereas the State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31<sup>st</sup> of each year) the appointment(s) of the City Street Superintendent(s) to NDOT using the Year-End Certification of City Street Superintendent form. Niemeyer made the motion, seconded by Taylor to pass resolution #2024-07, Year-end Certification of City Street Superintendent. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

**11.ADJOURNMENT:**

Niemeyer made the motion, seconded by Burianek to adjourn at 7:52 p.m. Burianek – yes, Wink – yes, Taylor – yes, Niemeyer – yes, Vocasek -yes.

**Next Regular Meeting: Monday January 5, 2026**

ATTEST: \_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Village Clerk

I, the undersigned, Village Clerk for the Village of Hallam, Nebraska, hereby certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the Village Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that the said minutes were in written form and available for the public inspection within 10 days and prior to the convened meeting of said body; that all news media requesting notification concerning the meeting of said body were provided advance notification of the time, and place of said meeting and the subject to be discussed in said meeting.